

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Northern Virginia Regional Office
Mobile Source Operations Section

13901 Crown Court, Woodbridge, VA 22193-1453
(703) 583-3900 or Toll-Free in Virginia 1-800-275-3844
fax (703) 583-3871

Fleet Facility Compliance Report for Vehicle Emissions Inspection and Maintenance Program
(See Instructions on Reverse)

Fleet Owner/Operator Information:

Main Fleet or Business Location:

Facility or Business Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Telephone: _____ Fax: _____

Virginia Fleet Emissions Inspection Station ID# (if applicable): _____

Location of Fleet (if different from above):

Street Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Telephone: _____ Fax: _____

Fleet and Compliance Information:

1. **Total Number of Fleet Vehicles Owned/Operated in the Northern Virginia Program Area:** _____
(Attach itemized listing of the vehicle identification number, or "VIN," for all of the above vehicles,
except for sensitive mission vehicles.)
2. **Number of Vehicles in #1 that are in compliance with emissions inspection program requirements:** _____
(Optional: Attach itemized listing of the VIN for all vehicles in compliance, except for sensitive mission vehicles.)
3. **Number of Vehicles in #1 that are NOT in compliance with emissions inspection program requirements:** _____
(Itemize below, or on an attachment, the facility's efforts and/or plans to bring these vehicles into compliance.)

"I hereby certify that all information provided is true and correct to the best of my knowledge"

Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____

INSTRUCTIONS:

Fleet Owner/Operator Information:

Complete the requested information for the main fleet or business location.

If the garaged location of the motor vehicle fleet owned or operated in the Northern Virginia Program Area (see below) is different from the main fleet or business location, complete the requested information for the location of the fleet.

Fleet and Compliance Information:

1. Provide the total number of “affected motor vehicles”¹ owned or operated in the Northern Virginia program area (Counties of Arlington, Fairfax, Loudoun, Prince William and Stafford, and the Cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park). Attach a separate listing of the vehicle identification number (VIN) for all *except* sensitive mission vehicles. The listing should separately itemize vehicles registered in Virginia from those not registered but operated in the Northern Virginia program area.
2. Provide the number of affected motor vehicles included in #1 above that are in compliance with vehicle emissions inspection program regulations.² Facilities may also provide a separate list of the VIN of all vehicles that are in compliance (except sensitive mission vehicles), but this is not required. If the method of compliance is other than a Virginia emissions inspection, please describe that method of compliance for each such vehicle.
3. Provide the number of affected motor vehicles in #1 above that are not in compliance with the emissions inspection program requirements, and attach a listing of the VIN of each such vehicle (*except* sensitive mission vehicles). Also, indicate the facility’s efforts and/or plans, including proposed schedule, to bring each such vehicle(s) into compliance.

Reporting Requirements:

Complete this form and return with all attachments by March 31 of each year for the immediately preceding calendar year, or no later than 30 days from the date of notification of the reporting requirement. Mail the report and all attachments to:

Virginia Department of Environmental Quality
Northern Virginia Regional Office
Mobile Source Operations Section
13901 Crown Court
Woodbridge, VA 22193-1453

If you have any questions or need additional information, please contact the Mobile Source Operations Section at (703) 583-3900 or toll-free in Virginia at 1-800-275-3844.

Note: Virginia vehicle emissions inspection records are available on the Air Check Virginia website, <http://www.deq.virginia.gov/mobile>. Click on the “Inspection History” tab.

¹ “Affected Motor Vehicle” is defined as “Any motor vehicle which: 1. Was manufactured or designated by the manufacturer as a model year less than twenty-five calendar years prior to January 1 of the present calendar year - according to formula, the current calendar year minus 24; 2. Is designed for the transportation of persons or property; 3. Is powered by an internal combustion engine; 4. For the Northern Virginia Emissions Inspection Program, has an actual gross weight of 10,000 pounds or less. The term “affected motor vehicle” does not mean any: 1. Vehicle powered by a clean special fuel as defined in § 58.1-2101 of the Code of Virginia, provided the federal Clean Air Act permits such exemptions for vehicles powered by clean special fuels; 2. Motorcycle; 3. Vehicle which, at the time of its manufacture, was not designed to meet emissions standards set or approved by the federal government; 4. Any antique motor vehicle as defined in § 46.2-100 of the Code of Virginia and licensed pursuant to § 46.1-730 of the Code of Virginia; 5. Fire fighting equipment, rescue vehicle, or ambulance; 6. Vehicle for which no testing standards have been adopted by the board; or 7. Tactical military vehicle.” (Ref. 9 VAC 5-91-20)

² Affected Motor Vehicles are considered to be in compliance if the vehicle has passed an emissions inspection or qualified for an emissions inspection waiver within the most recent 24 months, or if the vehicle is not yet (or is no longer) subject to the vehicle emissions inspection program.